**MINUTES OF WESTDALE P P G HELD AT THE SURGERY 15th. MARCH 2016**

Members Present: P Barlow, .A Bexon (acting chair), G Sideris, P Ely, M. Ely, F Henman, B Beardsmore, P Watts - P Manager

Apologies: M Hicking

Minutes of last meeting read & confirmed

Matters arising None. Minutes adopted.

**Practice Managers Report**

Paula gave a full report on Surgery matters:

* A decision has been taken to employ an additional Nurse
* No change in current Staff.
* Practice now opening on one saturday morning per month.
* Discussions and meetings being held regularly with neighbouring practices with regard federative working. This would open up possibilities such as sharing weekend working, phlebotomy services etc.

Reference was made made to a new tablet for warfarin patients that would obviate blood tests. This medication is already in use for some.

FH enquired about shingles vaccinations. PW confirmed shingles immunisations are available to patients between 70-79 in a planned campaign over the past two years.

On line Patient Access to medical records will be available by end of March 2016. Upon request to practice, patients will be given access to the coded parts of their medical records. All PPG members given an explanatory leaflet. PW requested Committee Members to trial this action.

PW apologised for lack of GP attendance at meeting. Dr Ahmed is on Paternity Leave and consequently this has left remaining GPs busy with clinical works on the evening of meeting.

We have the opportunity to invite a member of the Carers Federation to talk to us at our next Meet. Paula was asked to arrange,

PW handed out copies of recent Patient Survey undertaken by Ipsos Mori. Observations and recommendations were discussed.

**Peoples Council -** Francis Henman a member of the Council gave his report on the recent Meeting.

And answered questions. A copy is available.

**Survey Report** This local Survey has been prepared by Pauline & Malcolm Ely. A decision was taken to approve & print. Survey will be undertaken in the practice from 6th to 11th June 2016. All committee Members requested to help on those dates.

The Committee were of the opinion that this document was very well thought out and passed on their thanks to Pauline & Malcolm for their hard work on our behalf. lt was considered to be clear & explicit. Paula will place this on our Website.

**Future Business** - Speaker from the Carers Federation will be invited to our next Meeting.

**A O B.** Francis reminded the Meeting that an Xray room exists at Park House. Our Chair Phil Barlow has already raised this at Area 3, we asked for a further report.

**Date of next meeting** - May 10th.6.30 @the Westdale Surgery

There being no further business the Meeting closed at 8-15 pm